

COVID-19: INFORMATION FOR MEETING PARTICIPANTS AT UNITED NATIONS CONFERENCE CENTRE (UNCC), BANGKOK

SPECIFIC MEASURES BEFORE & DURING THE MEETING

BEFORE THE MEETING

- Review this “Information for Meeting Participants’ package (including the accompanying brochures) and be aware of the signs and symptoms of respiratory illness and how to manage it.
- Complete the [COVID-19 Health Self-Certification Form](#) prior to entering the UNCC, sharing emergency contact details and certifying that:
 - you have not tested positive for COVID-19 in the last 7 days
 - you have not had symptoms consistent with COVID-19 in the last 7 days
 - you accept to comply with the COVID-19 infection prevention measures in place
- Upon submission of the above-mentioned COVID-19 Health Self-Certification Form, you will receive a clearance email. You will be asked to show this email when picking up your meeting badge at the (UNCC) Registration Desk.
- Ensure that you have your health insurance card or information with you at all times.
- Stay at home or in your accommodation if you or your household feels unwell, develop a fever and/or respiratory symptoms.
- All personnel entering the UNCC, whether on foot or using their own transport, are subject to thermal screening at all entrances. This is done through self-screening using stationary thermal scanners situated in various access points. If a person has a temperature of ≥ 37.3 degrees Celsius, s/he should not enter the UNCC.



DURING THE MEETING

- Wear face masks all the time except when you take the floor to speak in the respective conference/meeting room and sit on designated areas and keep physical distancing.
- Wash or sanitize your hands frequently – after coughing, before preparing food or eating, after toilet use, after contact with ill persons, and during exposure to high traffic public areas.
- Avoid sharing personal items.
- If you feel unwell while in the meeting, do not ignore – report immediately to the meeting organizer.

HEALTH CARE IF YOU ARE UNWELL

When feeling unwell while in the UNCC: Anyone who develops a fever and/or respiratory symptoms while already within the UNCC is advised to call any medical service staff at +66 2288 1352/1353/1761 during business hours, for further guidance. After business hours, they are advised to call the UN Medical Officer at +66 2288 1353 for further guidance. In case of a medical emergency within the UNCC, they are advised to call UN Security at +66 2288 1102/1120 for assistance in calling an ambulance.

FAQ'S FOR MEETING PARTICIPANTS

I have an important role or presentation to make, and I am unwell. What should I do? You should not attend the meeting. Speak with the organizers to have a back-up plan activated such as a videorecorded message, videoconference arrangements etc.

Should I or other participants who are well wear face masks? YES, it is mandatory to wear face masks all the time except when you are taking a floor to speak in a conference/meeting room or when you are consuming food/drinks in catering venues. On these occasions, you need to keep a good physical distance from others.

Is there other information available? Yes. The information provided in this brief is enough to manage most concerns. However, for further information, we advise that you refer only to reputable and up to date sources. We encourage you to review the 'Travel Advice' and 'Protect Yourself' sections in the World Health Organization website which is constantly updated to reflect the most recent information.

WHO COVID-19 Webpage - <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

UN COVID-19 Staff Webpage - <https://hr.un.org/page/coronavirus-disease-covid-19>

Your safety is our first priority

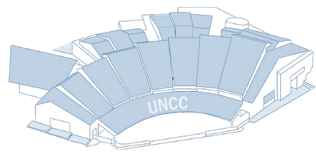
UNCC BANGKOK

UNITED NATIONS CONFERENCE CENTRE



Updated: 20 June 2022

BEFORE attending a meeting @UNCC



WHEN you arrive @UNCC

IN the meeting rooms @UNCC

1

A black smartphone displaying a green and white form titled "COVID-19 Health Self-Certification for UNCC Meeting Participants". The form includes a disclaimer, a "Required" section, and two numbered questions: "1. Title of the Meeting that you are attending at the UNCC" and "2. Meeting Start Date".

COVID-19 Health Self-Certification
for UNCC Meeting Participants

This form is intended to govern the access to the United Nations Conference Centre, Bangkok (UNCC) to keep it safe for all persons. Upon its submission you will receive a clearance email, which you need to show at the UNCC Registration Desk to get a meeting badge issued. Thank you for your kind cooperation.

...

* Required

1. Title of the Meeting that you are attending at the UNCC *

Enter your answer

2. Meeting Start Date *

Please input date (yyyy-MM-dd)

Complete the COVID-19 Health Self-Certification form

prior to entering the UN premises for sharing contact details and certifying your health condition.

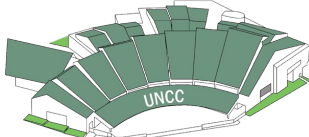
2



Stay at home

or in your accommodation
if you become unwell, develop a fever
or other respiratory symptoms.

BEFORE attending
a meeting @UNCC

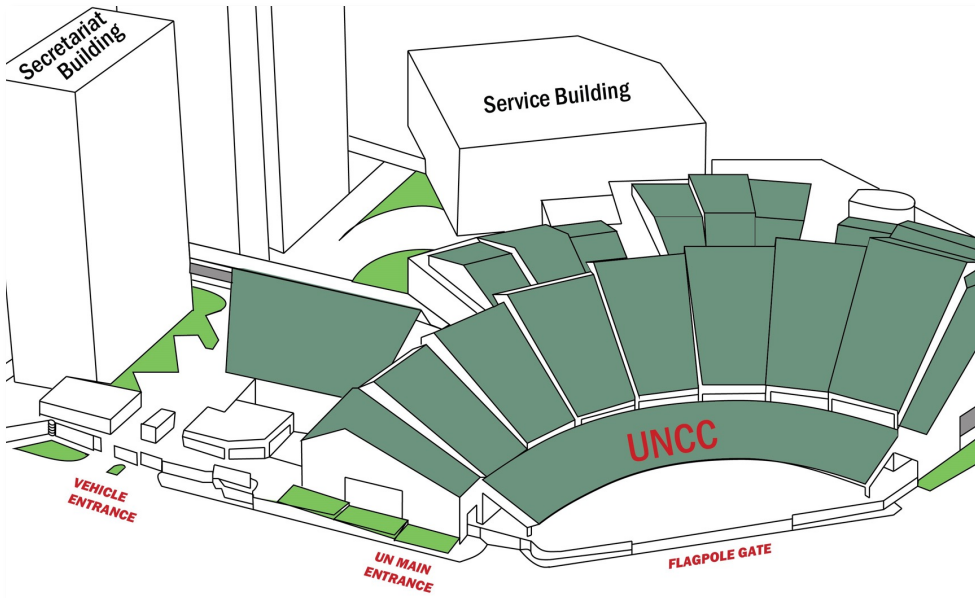


WHEN you
arrive @UNCC

WHILE you are
@UNCC



1
AT
THE GATES



Vehicle Entrance
for personnel who have parking decals
or pre-authorized to use the parking
(Mon-Fri)



UN Main Entrance
all UN personnel, all visitors,
and all conference participants
will enter the UN premises
(7am-6pm, Mon-Fri)

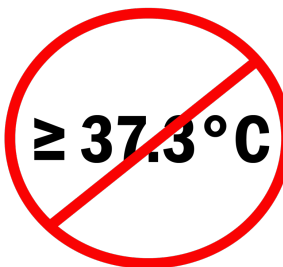


Flagpole Gate
for pre-arranged meetings only
(during designated hours)

2
THERMAL
SCREENING

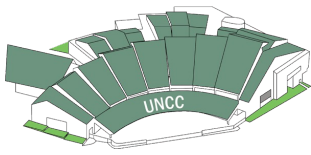


Self-temperature check with
thermal scanners. **All the
personnel should wear face
masks in order to enter the UN
premises.**



If your temperature is higher than 37.3 °C,
please do not enter the UN premises.

BEFORE attending
a meeting @UNCC



WHEN you
arrive @UNCC

WHILE you are
@UNCC

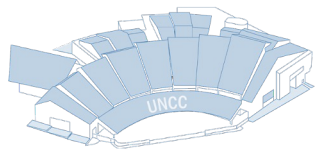
3

SECURITY
SCREENING
AND BADGE
ISSUANCE



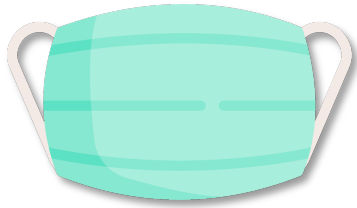
- After going through the security screening (UN Main Entrance or Flagpole Gate), participants will collect their meeting badges at the Registration Counter.
 - Show your national ID or passport at Registration Counter.
 - **Approved COVID-19 Self-Certification e-mail is required at UNCC Registration Desk.** Please complete the [COVID-19 Health Self-Certification form](#) prior to entering the UN premises.

BEFORE attending
a meeting @UNCC



WHEN you
arrive @UNCC

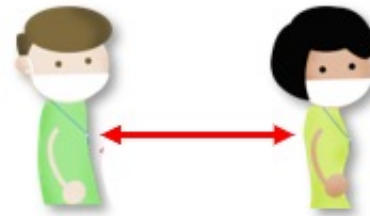
WHILE you are
@UNCC



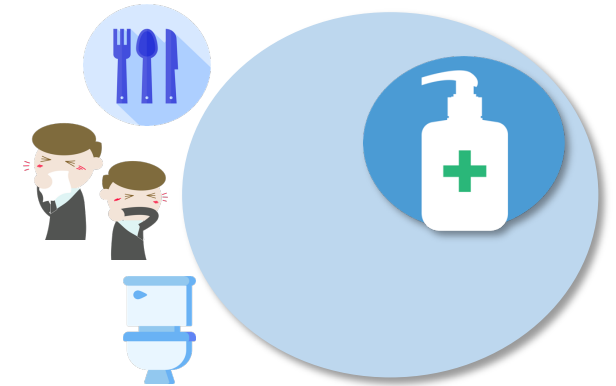
Wear masks in
public spaces as well as
conference/meeting
rooms



**Use Microphone
Cover** if you take the
floor using
microphones.

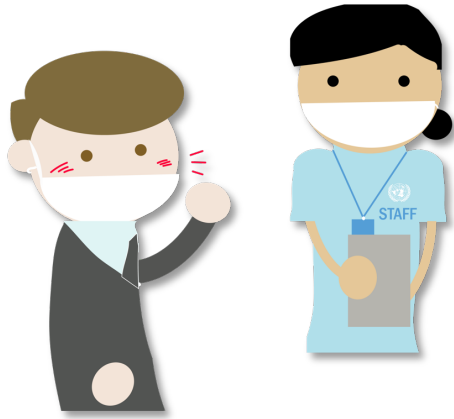


Keep
**PHYSICAL
DISTANCING**



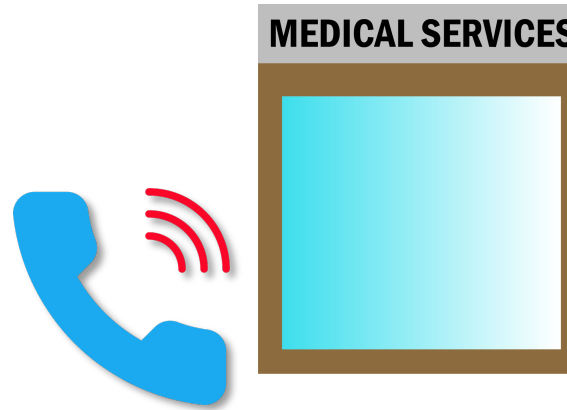
**WASH OR SANITIZE
YOUR HANDS FREQUENTLY**

INFO ON HEALTH CARE IF YOU ARE UNWELL



For respiratory illness:

If you are unwell with fever, cough or other respiratory symptoms, regardless of whether this person has a history of exposure to COVID-19, you may be considered a suspect COVID-19 case. Ensure that you tell the organizers or any responding medical personnel of your travel history.



In ESCAP Premises:

Anyone who develops a fever and/or respiratory symptoms while already within the UN premises is advised to call any medical service staff at ext. [1352](tel:1352)/[1353](tel:1353)/[1761](tel:1761) during business hours, for further guidance.

After business hours, they are advised to call the UN Medical Officer at [02 288 1353](tel:022881353) for further guidance. In case of a medical emergency within the ESCAP premises, they are advised to call UN Security at [02 288 1102](tel:022881102)/[1120](tel:1120) for assistance in calling an ambulance.



Outside of working hours and not in ESCAP Premises:

For COVID-19 related emergencies call 1422 which is the Thai Department of Disease Control hotline.